

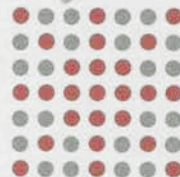
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Date 22 August 1984

Our ref GEN/560/3C

Your ref .

Tel ext 2062

The British Council



Promoting cultural, educational
and technical co-operation between
Britain and other countries

10 Spring Gardens
London SW1A 2BN
Telephone 01-930 8466
Telex 8952201 BRICON G

Mr F E R Butler
Principal Private Secretary to
the Prime Minister
10 Downing Street
London SW1

GT
Pre adv

Dear Mr Butler

Before he went on tour, Sir John Burgh corresponded with you about the Prime Minister's forthcoming visit to the Far East.

Briefing has now been supplied to the Foreign and Commonwealth Office but we thought that you might be interested to have the enclosed copies.

Yours sincerely

Cathy Rollinson

Cathy Rollinson
Public Relations Department

The British Council

the teaching operation to be established under one roof as an integral part of Council activity. By agreement with the Indonesian government all teaching is aid-related and, at present, the Council is constrained from extending into the private business sector. One of the principal clients is the Overseas Development Administration (ODA), for whom students intending to study in Britain or involved in British aid projects within Indonesia are brought up to an acceptable level of English. Other main clients include the World Bank and other international agencies. In addition the Council administers senior ELT advisory posts, funded by ODA, at Hasanuddin University and gives advice and support to teachers of English in Indonesian institutions at all levels.

5.2 Education

The Council administers a variety of links between Indonesian and British institutions in subjects ranging from fisheries and marine biology to public administration. The Council's role is to identify opportunities to establish mutually useful links and to administer the consultancy and training requirements of these links. The Council also administers the Technical Cooperation Training Programme, under which 120 Indonesians come to Britain each year for training courses under British-supported links or Technical Cooperation projects.

The Council participates in a number of teacher education projects, especially related to science teaching and primary education. The Council's contribution is in the form of staff time, the provision of specialists from Britain either funded by the Council or using the Education Seminar programme, and training and visitorships again provided either with Council funding or using the TCT programme.

5.3 Books and Libraries

The Council runs two large libraries at its centres in Jakarta and Bandung, and administers the consulate library in Medan. Total book stock is around 64,000 volumes with total annual issues of around 260,000. The library in Jakarta incorporates an audio-visual resource centre and provides a major reference point for English language students. It also acts as a practical training centre for students from the Department of Library Science, University of Indonesia and the National Centre for Library Development. Under the British Books Presentation Programme, presentations worth a total of £30,000 each year are made to selected educational institutions associated with British technical cooperation activities. A new link is being developed at present, between the College of Librarianship, Wales (CLW), and the Department of Library Science at the University of Indonesia in Jakarta. The present Principal of CLW will take up an ODA-funded post in Jakarta later in 1984 in order to coordinate link activities.

5.4 Arts

Although the constraints of language and cultural difference are considerable, the Council runs a regular and well-attended programme of British cultural events in Jakarta, based in its rooftop auditorium. This is supplemented by multi-city tours of artists and exhibitions from Britain. Highlights in 1983 were tours by the Mantis Dance Company, Brass Monkey (a folk group), and Chris Harris with his one-man shows and acting workshops.

Plans for 1984 include a three-city tour by Janet Smith and Dancers, concerts by the Music Group of London and a five-city showing of a photographic exhibition by Ian Berry.

6. SPECIAL MATTERS OF INTEREST

6.1 Paid Educational Services (PES)

In recent years the Council has developed its capacity for providing training against payment by foreign governments or the multi-lateral aid agencies. Indonesia attaches high priority to education and training, and is the largest user of World Bank funds for the support of educational development programmes. In spite of a recent decision by the Indonesian Government to retain greater management control over projects funded by the international lending agencies, Indonesia remains a major potential market for the British educational export industry. Examples of contracts completed or being negotiated are for training of university administrators and university textbook publishers, and consultancies on school textbook publishing, in-service training of English language teachers, science equipment provision (all for the Ministry of Education), and manpower training for the Department of Public Works. Possible future areas for involvement include the Ministry of Technology's proposal for 1100 scientists and technicians to train overseas with World Bank support.

6.2 Technological Development

The British Council is involved in the development of technology in Indonesia in a number of ways. First, through the Technical Cooperation Training Programme Indonesians are trained in the UK in development-related subjects. Second, links between British and Indonesian universities strengthen local training and research facilities. The British Council contributes for example towards a link between Bandung Institute of Technology and Manchester University (in Metallurgy), between Diponegoro University and Newcastle University (in fisheries technology) and between Surabaya Institute of Technology and several British universities in off-shore engineering. Third, a variety of professional visits to and from the UK assist in familiarisation with new techniques and in the transfer of technology.

INDONESIA

Statistical Profile 1983/84

MOVEMENT OF PEOPLE

	Numbers of people		Origin of Funds
	1983/84	1982/83	
<u>To Britain</u>			
British Council Scholarships	3	3	BC
Study Bursaries (normally 2-6 months)	7	4	BC
Study Visits (normally 2-3 weeks)	19	25	BC
	3	-	ODA
Technical Co-operation Training Awards	108	98	ODA
Country-Financed Training in Britain	4	27	World Bank/ Private
British Council Specialist Courses: in UK	5	8	Private
EC/ASEAN courses in Britain	3	4	EC
<u>From Britain</u>			
Specialist Visitors from Britain			
fully funded	27	15	BC
travel grant	10	2	BC
ODA-funded	34	34	ODA
other (programme arranged by BC)	14	25	UK Inst/WB
Tutors for Education Seminars	2	4	ODA

DIRECT ENGLISH LANGUAGE TEACHING

	Class Hours		Student Hours	
	1983/84	1982/83	1983/84	1982/83
British-funded	5,270	2,463	87,542	44,244
British/GOI shared funding	400	410	9,985	7,840
GOI-funded	2,848	2,215	25,160	21,672
Other Agency	3,610	7,273	81,643	113,613
	<hr/>	<hr/>	<hr/>	<hr/>
	12,128	12,361	204,330	187,369
	<hr/>	<hr/>	<hr/>	<hr/>

RECRUITMENT: Advisers and teachers at post on 31 March 1984

	1984	1983	Source of funds
University of Hasanuddin, Ujung Pandang	1	1	KELT
Jakarta Police College	1	-	ODA (Cat 4)
British School Jakarta	3	1	School
DTEO Jakarta	5	5	BC (DTEO)

LIBRARY (at 31 March 1984)

	<u>Jakarta</u>	<u>Bandung</u>	<u>Medan</u>
Membership	10.209	5.393	938
Stock - books	29.566	25,145	9.474
- periodical subscriptions	110	48	8
- annual book subscriptions	70	25	-
- cassettes	155	-	-
- slide sets	100	-	-
- tape-slide sets	360	-	-
- film strips	72	-	-
- records	351	-	-
- others: information kits	23	-	-
wallcharts	76	-	-
Issues - books	145.728	92.573	19,425
- periodicals	3.214	2.504	170
- a) a/v (non-film)	856	-	-
- b) video cassettes borrowed for use on equipment in library	1.385	-	-
Films - stock: 16mm films	443	104	-
- videocassettes	55	-	-
- short-term loan from London	15	-	-
- outside loans: 16mm films	697	377	-

Film and Video Showings	Showings	Feature	Documentary
BC Jakarta	54	18	21
BC Bandung	46	15	19
Outside	-	-	-

EXAMINATIONS

500 examinations were administered on behalf of British institutions and professional associations.

COUNCIL-SPONSORED ARTS PRESENTATIONS

The Council's Centre Programme in the Rooftop Theatre continued its practice of presenting both Indonesian and British Artists. On average, 2 to 3 performances per month by Indonesia groups covering drama, dance and music were presented together with the occasional lecture and exhibition of paintings.

Visiting artists from Britain were as follows:

		<u>Venue</u>
MUSIC	Brass Monkey (Folk Group)	Rooftop Theatre, TIM, Jakarta
	Michael Conn (Classical Guitar)	Rooftop Theatre, Jogyakarta Bandung
	Music Group of London (Piano Trio)	Rooftop Theatre, TIM, Jakarta
	Richard Markhem and David Nettle (Piano Duo)	Rooftop Theatre, TIM, Jakarta
DANCE	Janet Smith and Dancers (Contemporary Dance Company)	TIM, Jakarta Bandung Surabaya
DRAMA	Chris Harris "Nods and Winks" (One man theatre)	Rooftop Theatre, Jogyakarta
LECTURES	"Life in Shakespeare's England" by Jane Phillipson	Rooftop Theatre
	"British Astronomy in 1980" Dr J F James	Rooftop Theatre
EXHIBITIONS		
ART	Qurans and Bindings	Council Library
	Photographs Contemporary British Poets	Council Library and Semarang
BOOK	Educational Studies	Jakarta and Bandung libraries
	British Books on Education, Science and Culture	British Council Stand at Jakarta International Book Fair

LIST OF STAFF

London-appointed

<u>Grade</u>	<u>Title of Post</u>	<u>Post Holder</u>	<u>Date of Arrival</u>
B	Representative	Dr J C Blackwell	15 July 1983
D	English Language Officer	B D Smith	26 Sept 1983
E	Assistant Representative I	P D R Ellwood	6 Sept 1983
E	Director, English Language Centre	G B Marsh	27 May 1981
E	Education Officer	Dr P S Adey	25 Sept 1981
F	Librarian Indonesia	F McCarney	14 Jan 1983
F	Assistant Representative II	R Chard	27 Nov 1983

Locally engaged

<u>Grade</u>	<u>Jakarta</u>	<u>Number</u>	<u>Bandung</u>
2	4		1
3	12		2
4	10		2
5	5		3

ADDRESSES

The British Council
S Widjojo Centre
Jalan Jenderal Sudirman 57
Jakarta 12190

Tel: 587411 (3 lines)
Telex: 45246 BRICONJKT

The British Council
Jalan Lembong 4A-6
Bandung

Tel: 022-50788

The British Council Library
c/o The British Consulate
Jalan Jenderal A Yani No 2
Medan

Tel: 325735

THE BRITISH COUNCIL IN MALAYSIA

NOTE FOR THE PRIME MINISTER

1. BACKGROUND

The British Council has been established in Malaysia since 1948. The main Representation is in Kuala Lumpur, with a Regional Representative in East Malaysia. The four offices are located in Kuala Lumpur, Penang, Kuching and Kota Kinabulu.

2. AIM

The aim of the British Council in Malaysia is to promote an enduring understanding and appreciation of Britain by:

- helping to maintain and improve the quality of English used in Malaysia;
- providing access to British experience and services with emphasis on the professional and tertiary education sectors, giving due weight to commercial possibilities;
- providing access to information about Britain and to British books and other materials to as wide a public as possible; and
- giving a distinctive image to the arts and assisting cultural contact and exchange.

3. BUDGET

	1984/85 £'000
Grant-in-Aid from HMG	
60% from FCO	782
40% from ODA	522
ODA contribution to aid administration	288
Revenue (mainly from membership charges and examination fees)	75
Agency Expenditure (on behalf of other organisations - mainly ODA)	3,393
Total Budget (including a relevant proportion of expenditure in Britain)	<hr/> 5,060 <hr/>

4. STAFFING

Representative	Mr E T J Phillips
Regional Representative East Malaysia	Dr R T Thomas
6 other London-appointed staff	
Outposted:	
English Language Adviser (KELT) Ministry of Education	Mr J Y K Kerr OBE

Locally engaged staff:	Kuala Lumpur	31
	Sabah	7
	Sarawak	8
	Penang	5

5. MAIN ACTIVITIES

5.1 English Language Teaching (ELT)

In January 1984 the Council opened a new English Language Teaching Centre in Kuala Lumpur. Planning for the Centre was carried out in full cooperation with the Malaysian authorities and the clientele includes public servants as well as students from the private sector. The initial registration exceeded expectations with about 460 students enrolling immediately. The official opening was carried out by the Malaysian Minister of Education and attended by the Council's Director-General.

The Malaysian Ministry of Education has also been considering the establishment of its own Language Teaching Institute and the Council has twice provided consultancy services to assist with planning. When the scheme gets off the ground the Council expects to be further involved in its establishment and running.

A British Council officer is seconded to the Ministry of Education under the KELT (Key English Language Teaching) scheme. His role initially was to give professional support to 200 British teachers of English recruited by the Centre for British Teachers (CBT) for Malaysian secondary schools - a successful project which is now concluded. He is now working on a second scheme by which 100 teachers recruited by CBT are preparing Malaysian school leavers for further studies overseas in the English medium. Under the KELT scheme there are also two advisory posts in the Departments of Education in Sabah and Sarawak, and a Senior Lecturer in the Faculty of Educational Studies at the Agricultural University (Universiti Pertanian).

In late 1983 the Council arranged for 60 ELT teacher trainers to attend specially arranged courses at British institutions of higher education funded out of the Overseas Students Package. The project was so successful that the Ministry of Education is at present arranging to repeat and expand the exercise.

5.2 Education

The British Council continues to support, coordinate and administer the long-standing collaboration between British and Malaysian universities, mostly in the form of numerous exchange visits by specialists. About 60 such visits a year are funded by the Council.

The Council administers a regular programme of education seminars throughout Malaysia and, in particular, science education consultancies for the Regional Centre for Education in Science and Mathematics (RECSAM) in Penang. The Council is active in promoting knowledge of the British educational system, whether by answering enquiries about education in Britain (19,469 were received in 1983/4) or by assisting visiting academics representing British universities and colleges. The British Volunteer Programme in Malaysia is largely concentrated on Sarawak, where most of the dozen or so volunteers are teachers in secondary schools.

5.3 Books and Libraries

The Council maintains a large and busy library in Kuala Lumpur, with other establishments in Penang, Sabah and Sarawak. The four libraries have a total membership of almost 8,000 and make over 150,000 issues a year. Under the ODA-funded Books Presentation Programme presentations are made to selected educational institutions, totalling about £10,000 annually. Book exhibitions are mounted regularly, recent subjects including English language teaching, special education, rural health and community medicine, business studies, sports books and contemporary British novelists.

5.4 Exchange of Persons

The Council administers a variety of scholarship and award schemes, of which the largest is the Technical Cooperation Training (TCT) Programme. There will be over 100 new TCT awards made in 1984/85. The Council's own Fee Support Scheme contributes towards the costs of about 20 postgraduate students on British courses each year, plus half-a-dozen full scholarships funded either by the Council or by FCO. Under a special programme of funding from FCO, contributions to the cost of fees will be made to about 800 students studying in Britain. In addition, last year 54 Malaysians attended British Council courses in Britain and about 190 British specialists went to Malaysia under the Council's auspices, mostly to develop academic activity.

5.5 Cultural Activities

The Council maintains an active programme of films, exhibitions, plays and recitals, the biggest cultural event in 1983 being the visit of the London Symphony Orchestra in May. The major tour of 1984 will be the Lancashire Schools Symphony Orchestra (in August). Other events for 1984 included Janet Smith and Dancers, who performed with considerable success in April.

6. SPECIAL MATTERS OF INTEREST

6.1 Malaysian students in the UK

Following the increases in fees for overseas students, the number of Malaysians studying in the UK dropped considerably. From a peak of 16,601 in 1977-8, it fell to 8,325 in 1982-3 - the last year for which complete figures are currently available. More recently, with the decline in the value of the Pound (and hence in the cost of British education) the provision of more scholarships (see below) and the general improvement in relations between Britain and Malaysia, numbers appear to be stabilising. UCCA (the Universities Central Council on Admissions) report, for example, 1,325 new Malaysian entrants to British universities in 1983 - only very slightly lower than the 1,332 in 1982. Perhaps more significantly, the number of applications to UCCA from Malaysians for undergraduate courses in 1983 was 6.5% up on the previous year, showing a resurgence of interest in British education.

6.2 The Overseas Students Package (FCO-funded)

In order to check the fall in the number of Malaysian students in Britain and as a sign of goodwill towards a country which had traditionally sent the largest number of students to the UK, a package of financial assistance was

offered to the Malaysian authorities amounting to £1m in 1983-4 and £2m for the two years thereafter. This has been used mainly for short courses for English language specialists and fee support grants of £2,500 each to Malaysian students already on courses in the UK.

6.3 Educational Counselling Service

To promote British university and polytechnic education, a new service is being set up at British Council offices in Singapore, Malaysia and Hong Kong to advise students from these countries on courses available in the UK and to help them make their applications. The Counselling service will be run by British Council staff, but is financed by contributions from the universities and polytechnics. If it proves a success, it may be extended to other countries.

August 1984

MALAYSIA

Statistical Profile 1983/84

MOVEMENT OF PEOPLE

	Numbers of people		Origin of funds
	1983/84	1982/83	
To Britain			
Fee Support Scheme	10	17	BC
British Council Scholarships	6	5	BC
Hornby Trust Scholarships	1	2	Hornby Trust
CBI Scholarships	10	8	CBI
Commonwealth Scholarships and Fellowships	86	8	Commonwealth Secretariat
FCO Scholarships	330	-	FCO
Academic Travel Grants	4	7	BC
Commonwealth Education Fellowships	4	8	ODA
Technical Cooperation Training Awards	111	70	ODA
CICHE Training Awards and Link visits	33	31	CICHE
British Council courses	62	55	BC/private/ Federal Governments/ EEC
Study visits (normally 2-3 weeks) fully or partly funded	42	34	BC
Conference Grants	1	5	BC
PES/CFT trainees	22	13	Sabah/ Sarawak/ World Bank
Training in other countries for scholars from Malaysia	3	4	ODA
From Britain			
Visiting Specialists	130	117	BC/ODA
Academic Travel Grants	19	7	BC
External Examiners	6	3	Malaysian Univs
Tutors for education seminars	6	6	ODA
Project Consultants	3	7	Various
Others	24	48	Various

ENGLISH TEACHING AND TESTING

English Language Testing Service (ELTS) 117 candidates

RECRUITMENT: At post at 31 March 1984 (including outposted Council staff)

	Numbers	Origin of funds
Kuala Lumpur (Peninsular Malaysia)		
Ministry of Education (Schools Division)	1	ODA (KELT)
Universiti Pertanian Malaysia (TEFL)	1	ODA (KELT)
Asia-Pacific Institute for Broadcasting Development	1	ODA
University of Malaya Spoken English Project	4	Local
VSO Volunteers	1	VSO/Local
Sabah		
Department of Education	1	ODA (KELT)
VSO Volunteers	3	VSO/Local
Sarawak		
Department of Education	1	ODA (KELT)
VSO Volunteers	12	VSO/Local

LIBRARIES

Kuala Lumpur: Membership - 3,550

Material	Stock	Issues
- books	28,915	78,319
- periodicals	144	3,096
- tape/slide sets	47	7
- records/cassettes	1,393	7,023
- video	42	-
- use of equipment in library	3,088	
- films	949	2,063
short-term loan from London		
(documentary)	78	
showings at BC Centre (including		
feature films)	42	

Penang: Membership - 1,364

Material	Stock	Issues
- books	5,419	16,644
- records: music	394)	
speech	257)	430
- cassettes: music	106]	
speech	321]	3,520
ELT	189]	
- periodicals	60	
- slide sets (25 slides)	1	
- audio tapes (open reel)	82	
- films	236	238
short-term loan from London	1	
showings at BC: feature	23	
others	8	

Sabah: Membership - 853

Material	Stock	Issues
- books	9,667	10,203
- periodicals	49	-
- speech tapes (incl ELT): reel-to-reel	87	-
cassettes	98	55
- music: records	14	-
cassettes	179	525
- tape/slide sets	29	12
- video tapes (VHS)	21	16
- films	375	289
short-term loan from London	14	
showings at BC Centre (including		
feature films)	88	
outside showings	13	

Sarawak: Membership - 2,222

Material	Stock	Issues
- books	8,252	49,680
- periodicals	60	-
- speech cassettes	424	2,414
- music cassettes	333	2,907
- films	519	234
film shows (including feature films)	104	

EXAMINATIONS

708 examinations were administered on behalf of British institutions and professional associations

COUNCIL-SPONSORED ARTS MANIFESTATIONS

Kuala Lumpur

Drama: Chris Harris

Music: Richard Markham & David Nettle
London Symphony Orchestra
London Gabrieli Brass Ensemble
Diana Ambache/Jeremy Polmear
Brass Monkey
Michael Conn
Richard Markson
The New London Wind Trio
Julian Byzantine
Music Group of London

Dance: Janet Smith & Dancers

Exhibition: Pottery Exhibition by Cherry Barnes (local)

Book Exhibition: Fishing Industry

Penang

Drama: Chris Harris

Music: Diana Ambache/Jeremy Polmear

Dance: Janet Smith & Dancers

Fine Arts
Exhibition: Ian Berry Photographic Exhibition ("The English")

Other Career Guidance & Education Enquiries Exhibition
(locally produced with materials from Kuala Lumpur)

Sabah

Drama: Chris Harris

Music: Richard Markham & David Nettle
London Gabrieli Brass Ensemble
Julian Byzantine
Music Group of London

Exhibitions: Contemporary British Novelists (Posters)
David Parker Paintings

Book Exhibitions: Rural Health & Community Medicine
Business Studies

Sarawak

- Music: Richard Markham & David Nettle
London Gabrieli Brass Ensemble
Brass Monkey
Roman Rudnytsky
Julian Byzantine
Music Group of London
- Dance: Janet Smith & Dancers
- Art Exhibitions: 2 exhibitions of works by local artists
- Book Exhibitions: Tropical Agricultural & Rural Development
Business Studies

EDUCATIONAL ENQUIRIES & PLACING ADVICE

	Standard letters	Individual letters	Personal callers	Telephone enquiries	Total
Kuala Lumpur	1,450	457	7,003	3,894	12,804
Penang	63	98	1,357	624	2,142
Sabah	2,717	88	512	390	3,707
Sarawak	151	128	341	96	<u>716</u>
			Total for Malaysia:		<u>19,469</u>

LIST OF STAFF

London-appointed

Kuala Lumpur

<u>Grade</u>	<u>Title of Post</u>	<u>Post Holder</u>	<u>Date of Arrival</u>
B	Representative	Mr E T J Phillips	Oct 1980
D	English Language Officer	Miss C E Nuttall	Sept 1978
E	Asst Representative I	Mr T D Edmundson	Feb 1981
E	Regional Information & Libraries Officer	Mr G A R Davis	Sept 1982
F	Asst Representative II	Miss R J M Shipsey	Nov 1982
F	Asst Representative III	Mr R F Hardwick	Feb 1984

Seconded Council Staff

D	English Language Adviser, Ministry of Education, Schools Division (KELT)	Mr J Y K Kerr OBE	Sept 1979
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Sabah

E	Regional Representative	Dr R T Thomas	Dec 1982
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Locally engaged

	Grade I	Grade II	Grade III	Grade IV	Grade V
Kuala Lumpur	2	4	13	11	10
Penang	1	-	1	1	2
Sabah	-	1	2	2	1 + 1 p/t
Sarawak	-	1	3	1	2 + 1 p/t

Direct Teaching of English (Kuala Lumpur)

<u>Title of Post</u>	<u>Post Holder</u>	<u>Address</u>
Director of Studies	Mr I Anderson	The British Council
Asst Director of Studies	Miss J Anderson	Language Centre
Course Co-ordinator	Mrs J Barrell	3rd Floor
"	Mr R D Veale	Methodist High School
Teacher	Miss P A Lyon	Jalan Marsh
"	Miss J A Parfrey	Brickfields
"	Miss L M Davies	Kuala Lumpur
Part-time teachers:	Mrs Margaret Toye	
	Mr B Cracknell	
	Mrs M Oxborrow	

ADDRESSES

Kuala Lumpur	Jalan Bukit Aman (PO Box 10539) Kuala Lumpur, Malaysia	Tel:03-987555 987690 987791 987892
Penang	Wisma MLS Ground Floor 32 Penang Street (PO Box 595 Penang), Malaysia	Tel:04-371152
Sabah	Wing-Onn Life Building 1 Jalan Sagunting (PO Box 746) Kota Kinabalu, Sabah East Malaysia	Tel:088-54056 54298
Sarawak	1st Floor Bangunan Ang Cheng Ho Jalan Tunku Abdul Rahman (PO Box 615) Kuching, Sarawak East Malaysia	Tel:082-22632 56271 56044

THE BRITISH COUNCIL IN SINGAPORE

NOTE FOR THE PRIME MINISTER

1. BACKGROUND

The British Council has been established in Singapore since 1947, originally as a Regional Office for South East Asia and then as a full Representation with the separation of Singapore from Malaysia in 1965. The office moved into newly converted premises in the central business district in November 1978 to accommodate the new English Teaching Centre.

2. AIM

The aim of the British Council in Singapore is to promote an enduring understanding and appreciation of Britain by:

2.1 helping to improve the teaching and use of the English language, both as an end and as a means of access to things British;

2.2 the provision of British educational services in support of Singapore's development;

2.3 providing access to information about Britain and to British books and other materials to as wide a public as it can reach;

2.4 contributing to the artistic life of Singapore by providing examples of the best in British performing and visual arts.

3. BUDGET

	1984/85 £'000
Grant-in-Aid from HMG	
80% from FCO	310
20% from ODA	78
ODA contribution to aid administration	51
Revenue (mainly from English teaching)	1,001
Agency expenditure (on behalf of other organisations, mainly ODA)	615
Total Budget (including a relevant proportion of expenditure in Britain)	<hr/> 2,055 <hr/>

4. STAFFING

Representative

Dr J L Munby

2 other London-appointed staff

29 locally engaged staff and 45 teachers.

5. MAIN ACTIVITIES

5.1 English Language Teaching (ELT)

5.1.1 The English teaching centre has changed considerably since it opened in 1979. The centre now provides some 25,000 class hours a year at all levels to approximately 1,200 students per term (excluding off-site teaching). In line with the policy of seeking students more selectively, work is in progress on the design and marketing of courses providing job-related English tuition for groups from commerce and industry. An important activity now carried out for the Ministry of Education is an in-service training programme in teaching English as a second language, which prepares 50 to 60 teachers each year for a certificate awarded by the Royal Society of Arts. The centre in Singapore hopes to implement a pilot programme in Computer Assisted Language Learning (CALL).

5.1.2 A major event in ELT is the annual seminar held by RELC (Regional Language Centre), a teacher training centre supported by SEAMEO (South East Asia Ministers of Education Organisation) for teacher trainers from other countries in South East Asia. Papers were presented at the April 1983 seminar by five Council-sponsored specialists, as well as the Representative, English Language Officer and Council-recruited Key English Language Teaching (KELT) officers in the region. The seminar was followed by a workshop convened by the Ministry of Education to recommend approaches to specific problems confronting the teaching of English in Singapore. The Council expects to maintain such British participation in the future.

5.2 Education

5.2.1 Singapore is an attractive stopover for many British academics and professionals seeking opportunities for student and trainee recruitment and the formation of institutional contacts. This type of activity is fostered on a targeted basis by the use of exchange of persons programmes, especially for the development of links between the National University of Singapore (NUS) and British institutions.

5.2.2 High-level visitors to Britain during 1983 under Council auspices included the Director of the Vocational and Industrial Training Board, the Director of the Institute of Education and the Executive Director of Singapore Institute of Management. Grants to British specialists enabled visits to take place in various fields, including teacher training and the use of micro-computers in schools. The Council also continues to administer four humanities tutors who prepare a select group of students for Oxbridge entrance.

5.2.3 The Council was sub-contracted by ICL to provide a range of services to support the establishment of a Centre for Computer Studies at Ngee Ann Polytechnic. The Council's services, at a cost of £650,000, included recruitment of the Centre's Director and other staff, training in Britain and the provision of consultancies. A further project, valued at £790,000, which the Council has obtained is for the establishment of a College of Physical Education in association with the Ministry of Education. The Council's services include the provision both of consultants and teaching staff.

5.3 Exchange of Persons

5.3.1 **Visitors to Singapore** In addition to educational consultancies described above ten to twelve British experts in various fields visit Singapore during each year. Recent visitors have included specialists in English language teaching, librarianship, urban planning, child health and water engineering.

5.3.2 **Visitors to Britain** The Council administers a variety of award schemes, of which the largest is the Technical Cooperation Training Programme. The annual allocation of £50,000 is used to pay for tuition fees for approximately 18 trainees per year mainly on short, post-experience attachments. All other costs related to these awards are met by the Singapore Government. British Council Scholarships have recently been awarded in the fields of English language teaching, librarianship, curriculum studies and orchestral conducting. The number of Singaporeans attending British Council specialist courses has increased from 10 in 1982/83 to 20 in 1983/84. There is interest especially in the fields of management, finance and medicine.

5.4 Books and Libraries

5.4.1 The very busy Library Resources Centre provides an information and loan service to clients of the English teaching centre and the Singapore public. As audio-visual materials are being used more frequently by educational institutions, the library has increased its stock of films, videos, cassettes and slides. An important feature of the book collection is a large ELT section serving both centre clients and the large number of teachers of English in Singapore's educational institutions. The Council also aims to hold about four exhibitions of British books each year.

5.4.2 The enquiry service on British educational and training opportunities offered by the library is now being used by a large number of Government departments, statutory bodies, commercial and industrial organisations in addition to the general public.

5.5 Arts

Apart from the regular programme of feature films and the occasional fine art exhibition, arts activity has been built up to feature some ten live events a year of music and drama. The 1983 programme was distinguished by the visits of the London Symphony Orchestra (May) and the Academy of St Martin-in-the-Fields (October), both organised and promoted by the Council. For such large-scale events sponsorship is required and continues to be obtained from the business sector. Collaboration with the Singapore Symphony Orchestra and the Ministry of Culture on a cost-sharing basis led to several such events during 1983 including the first ever performance in Singapore of Elgar's 'Dream of Gerontius' with front-rank British soloists selected and brought out by the Council. Plans for 1984 include a British film week, concerts by the Music Group of London and the Nash Ensemble, and a visit by the Lancashire Schools Symphony Orchestra.

6. SPECIAL MATTERS OF INTEREST

6.1 New Office Building

The British Council is planning to move from its present rented office in Singapore Rubber House to new purpose-built premises on the British High Commission site. Funds have been allocated for the purpose and sketch plans produced but the project has now come up against a problem. The BHC land is leased in perpetuity from the Singapore Government, with an agreement that it should be returned to the Government in the event of it being required no longer by the High Commission. Permitting the Council to take over part of the site would, it now seems, be in contravention of the existing lease: technically the land should be handed over to the Singapore Government, who would then lease the land to the Council for 99 years on new terms. While this could be acceptable to the Council, FCO are reluctant to see an "in perpetuity" lease exchanged for a 99 year one. It raises, moreover, the question of what happens to the land should the Council ever withdraw from Singapore, and in particular whether its loss would compromise the security of the High Commission. The matter is currently (August 1984) being discussed with the Singaporean authorities.

6.2 Education Counselling Service

To promote British university and polytechnic education, a new service is being set up at the British Council offices in Singapore, Malaysia and Hong Kong to advise students from these countries on courses available in the UK and to find them places. The counselling service will be run by British Council staff but is financed by contributions from the universities and polytechnics. If it proves a success it may be extended to other countries.

August 1984

SINGAPORE

Statistical Profile 1984/85

MOVEMENT OF PEOPLE

	Numbers of people		Origin of funds
	1982/83	1981/82	
To Britain			
British Council Scholarships	5	4	BC
British Council Summer Schools	3	5	BC/Hornby Trust
Specialist Courses	20	10	Private
Technical Cooperation Training Awards	19	12	ODA/ Singapore
Commonwealth Scholars	-	7	ACU
Sino-British Fellowship Trust	1	1	SBFT/ Singapore
CBI Scholarships	1	3	CBI/ Singapore
Country-Financed Training	10	7	Singapore
Academic Visitors to Britain	7	10	BC/NUS
Study visits (normally 2-3 weeks)	7	15	BC/Private
From Britain			
Visiting specialists	21	16	BC/Private
Academic visitors	12	8	BC/NUS

ENGLISH LANGUAGE SERVICES

A. Enrolment

1. General Public		
Intensive	754	760
Part-time	4,799	6,048
2. Institutional Clients		
Ministry of Education	233	310
Singapore International Airlines		
Writing	60	17
Phonology phase 1	180	-
Phonology phase 2	132	-
Hagemeyer	14	-
Hunter Douglas	-	14
Japanese Association	160	-
	<hr/>	<hr/>
	6,332	7,149

Numbers of people
1983/84 1982/83

B. Class hours taught

1. General Public		
Intensive	6,500	7,000
Part-time	13,920	13,220
	<hr/>	<hr/>
	20,420	20,220
2. Institutional Clients		
Ministry of Education	642	3,550
Hagemeyer	40	-
Hunter Douglas	-	30
SIA Writing	120	40
SIA Phonology Phase 1	180	-
Phase 2	88	-
Japanese Association	280	-
	<hr/>	<hr/>
	1,350	3,620

C. CUE Project

Correct Use of English Workbook for the Ministry of Education	-	200
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D. English Language Testing Service

Applicants tested	14	15
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**RECRUITMENT: advisers and teachers at
post on 31 March 1984**

Centre for Computer Studies	1	13
Ngee Ann Polytechnic	1	1
Hwa Chong Junior College	4	4

LIBRARY

Membership on 31 March 1984	5,682	7,072
Stock - books	7,750	15,500
- records	630	627
- ELT/cassettes/tapes	926	829
- other spoken word	310	284
- music	678	678
- periodicals	98	98
- slides/tape slide sets	382	378
- films	1,392	1,357
- video cassettes	79	59
- other audio visual aids	341	323

Issues - books	38,866	46,782
- films	337	528
- music tapes/records	5,170	5,463
- audio tapes/records	1,848	1,673

Book Exhibitions

- Self-Teaching
- Special Education
- English Language Teaching
- Computers and their Application

EXAMINATIONS

3,508 examinations were administered on behalf of British institutions and professional associations.

COUNCIL-SPONSORED ARTS MANIFESTATIONS

Music

- London Symphony Orchestra
- Academy of St. Martin in the Fields
- Alreda Hodgson, Kenneth Bowen and David Thomas in Elgar's "Dream of Gerontius" with the Singapore Sympony Orchestra & Chorus.
- New London Wind Trio: Concerts with the SSO and a recital
- Music Group of London: Concerts with the SSO and a recital
- Richard Markham & David Nettle: two-piano recital
- Michael Conn: Guitar recital
- Five soloists from the Guildhall singing with the Singapore Symphony Orchestra (SSO).

Drama

- Brian Barnes: one-man theatre

Feature Films - 40

LIST OF STAFF

London-appointed

<u>Grade</u>	<u>Title of Post</u>	<u>Post Holder</u>	<u>Date of Arrival</u>
D	Representative	Dr J L Munby	July 1981
E	English Language Officer/ Director of Studies	Dr J D Willis	January 1982
F	Assistant Representative	Mr D J Theobald	September 1981

Locally engaged

<u>Grade</u>	<u>Number of Posts</u>
2	3
3	8 (1 half-time)
4	12 (1 half-time)
5	4

English Language Services:

English language consultants	3
Senior teachers	8
Full-time teachers	21
Part-time teachers (Hourly paid teacher	9
(Half time teacher)	3

ADDRESS

The British Council
Singapore Rubber House
Collyer Quay
Singapore 0104

Telephone: 5337644
Telex: RS20456 BRICO

THE BRITISH COUNCIL IN SRI LANKA

NOTE FOR THE PRIME MINISTER

1. BACKGROUND

The British Council opened an office and library in Colombo in 1949 and a library in Kandy in 1960. HM The Queen, opened new and rebuilt Colombo premises in 1981.

The Representative has diplomatic status and is designated Cultural Attache.

2. AIM

The aim of the Council is to promote an enduring understanding and appreciation of Britain in Sri Lanka. The principal tasks of the Representation are:

2.1 To assist manpower development in areas of developmental importance by offering British technical and professional skills.

2.2 To contribute to English language training at all levels.

2.3 To provide an effective information transfer system through libraries and book promotion.

2.4 To manage the final stages of one of the Council's largest Paid Educational Services projects.

2.5 To further mutual cultural understanding with a modest arts programme.

2.6 To provide educational aid support to the Republic of Maldives.

3. BUDGET

	1984/85 £'000
Grant-in-aid from HMG	
20% from FCO	87
80% from ODA	349
ODA contribution to Aid Administration	183
Revenue (mainly from Direct Teaching of English and Library fees)	95
Agency Expenditure (on behalf of other organisations - mainly ODA and World Bank)	2130
Total Budget (including a relevant proportion of expenditure in Britain)	<hr/> 2844 <hr/>

4. STAFFING

Representative R A K Baker
2 other London-appointed staff
71 Locally engaged staff
20 contract staff

5. MAIN ACTIVITIES

5.1 Manpower Development

5.1.1 Exchange of persons

The Council administers British Technical Cooperation and Commonwealth awards which in 1983/4 totalled 108. A further 47 visitors were sent to Britain under Council or academic link funding and 43 specialists travelled from Britain to Sri Lanka. Priority is given to developmental subjects and to science and technology in particular.

5.1.2 University links

Two ODA-funded university link schemes are administered whereby specific university departments in Britain assist with the upgrading of analogous Sri Lankan Departments. There is a Reading-Colombo link in applied statistics, and a Cambridge-Peradeniya link in veterinary science.

5.1.3 In-country training

ODA-funded in-country training programmes are administered by the Council in order to increase local training capacity. Staff from Loughborough University have provided six-month programmes for all senior levels of Sri Lankan staff in water and waste engineering. Bradford University have provided training in project planning for Government officers.

5.2 English studies

English-medium education was completely phased out of Sri Lanka's schools between 1954 and 1978. The present government is concerned at the consequent fall in the standard of English particularly amongst younger people and in February 1983 English was given the status of an Official Language. There is now an almost desperate need for English training at all levels. In response to this the Council administers on behalf of ODA one of the largest Key English Language Teaching (KELT) programmes in the world.

The major scheme employs 6 KELT officers and is improving English language training in Teacher Training Colleges via materials and curriculum development. There is also an English for Technical Education Project which aims to improve English teaching in Technical Colleges and one KELT officer is involved in assessment.

The Council has also created its own English Resource Centre to provide advice, resources, seminars and consultancies for a wide range of Sri Lankans. In September 1982 a pilot Direct Teaching of English Operation was begun and this now provides courses for students before coming to Britain, Ministry personnel and some general classes for members of the public.

5.3 Information transfer

Sri Lanka has two of the most heavily used Council libraries in the world (measured in issues per member). Membership of the Colombo library in 1983/84 was 8,739 with issues totalling 268,234 on a stock of 51,315 books and records. Kandy library recorded 2,177 members in 1983/84 with 97,154 issues on a stock of 211,821 books and records. The overall policy of the libraries is to provide an exemplary lending library service and reference and information facilities. Emphasis is placed upon natural, applied and social sciences and English language for professionals, administrators and teachers.

A small Books Presentation Scheme is administered on behalf of ODA and a few book exhibitions are mounted. Sri Lanka is an enthusiastic user of the Low-Priced Books Scheme whereby standard British textbooks are made available to students in low-cost editions.

5.4 Paid Educational Services

The Council is undertaking the World Bank-funded Construction Industry Training Project (CITP) valued at £1.8 million over the period of 1981-84. The project has an ambitious target of providing training at all levels for about 50,000 construction industry workers in areas such as masonry, carpentry, plumbing, electrical engineering and maintenance and operation of heavy plant. Eleven British specialists have been recruited in collaboration with Foster Wheeler Energy Ltd.

5.5 The Arts

There is a modest arts programme augmented by some sponsorship provided by local companies with British links. Recent events have included visits by the Ronnie Scott Quintet, the folk groups "The Yetties" and "Brass Monkey" and the actor Rob Inglis.

5.6 The Republic of Maldives

The Representation is responsible for the administration of Britain's aid programme to the Republic of Maldives. The TC Training Programme component currently totals £77,000 for about 15 awards per annum. Priority areas are education, airport management and control and power generation and supply. A major scheme was the training of community-based Head Teachers at Moray House College of Education, Edinburgh. A new KELT post has now been established and is based in the Curriculum Development Centre in Male.

6. SPECIAL MATTERS OF INTEREST

6.1 Early in 1983 President Jayewardene announced his intention of restoring English to the status of an official language. This has led to an increased demand for British Council assistance with English language teaching both by the public sector and the private sector. The seven KELT officers working with the Education Ministries, and the British Council's venture into the field of direct teaching, follow from this pressure; expansion is envisaged in both areas.

6.2 The KELT officer formerly working at the teacher training college in the Jaffna peninsula was withdrawn for security reasons and is now working on the project in Colombo.

SRI LANKA

STATISTICAL PROFILE 1983/84

MOVEMENT OF PEOPLE	Numbers of People		Origin of funds
	1983/84	1982/83	
To Britain			
Colombo Plan Study Fellowships	108	84	ODA
Study visits (normally 2-3 weeks) fully or partly funded	11	13	BC
Construction Industry Training Project	5	-	GOSL/ World Bank
Commonwealth Awards	25	18	ACU
Sabbatical Awards	1	-	BC
Academic Travel Grants	1	-	BC
Norwegian Aid (NORAD) funded training	4	7	
Maldivian Technical Cooperation Training Fellowships	3	-	ODA
From Britain			
Visiting specialists fully or partly funded	57	48	BC/ODA
Academic Travel Grants	3	-	BC
Other training administered by BC			
Maldivian trainees in Sri Lanka	10	1	ODA
Bangladeshi trainees in Sri Lanka	3	1	ODA
Nepalese trainees in Sri Lanka	1	-	ODA
Sri Lankan trainees to other countries	2	6	ODA
Sri Lankan trainees in Sri Lanka	45	330	ODA
Sri Lankan trainees in Sri Lanka	5707	7000	GOSL/ World Bank

LIBRARIES

	Colombo Library	Resource Centre	Kandy Library
Membership on 31 March 1984	8,739	-	2,177
Stock - Books	49,397	2,300	21,168
Records	1,918	-	653
Cassettes (music, speech and study packs)	175	-	55
Periodicals (titles)	156	31	67
Teaching packs	-	160	-
Wall charts	-	-	135
Photo/display sets	6	-	1
Tape/slide sets	15	-	-
Film strips	-	7	-
ELT cassettes	-	45	-
Audio tapes	-	130	-
Video cassettes	2	45	-

RECRUITMENT

British Council Resource Centre,
Colombo, (BC Contract)

Mr Stephen Bradley

Sri Lankan Ministry of Higher
Education ESP Project, Colombo (KELT)

Mr R Chamberlain

Sri Lankan Ministry of Education
Project (KELT)

- Teacher Education, Colombo
- Materials Development, Colombo
- Teachers College, Peradeniya
- Teachers College, Jaffna
- Teachers College, Negombo
- Teachers College, Mirigama
- Evaluation, Colombo

Mr Ray Brown
Mr Gerald Mosback
Mr David Best
Ms Susan Boardman
Mr Peter Sawkill
Mr David Woolger
Mr Ian Pearson

Sri Lankan Department of Agriculture
(Research) at Peradeniya (TCO)

Dr Frank Bolton

Maldivian Education Ministry, Male
(KELT)

Ms Jayne Moon

Sri Lanka Construction Industry
Training Project (GOSL/WB)

Mr David Hammond
Mr John Furnival
Mr Peter Fleming
Mr Kenneth Owen

In addition 4 UK-based teachers were given contracts lasting up to 12 months to work at the Council's English Teaching Centre.

LIST OF STAFF

London-Appointed

<u>Grade</u>	<u>Title of Post</u>	<u>Post Holder</u>	<u>Date of Arrival</u>
C	Representative	Mr Rex Baker	July 1984
E	Assistant Representative I	Mr John Keleher	May 1983
F	Assistant Representative II	Mr Marcus Gilbert	September 1983

Locally Engaged

<u>Grade</u>	<u>Number of Posts</u>	
	<u>Colombo</u>	<u>Kandy</u>
1	-	-
2	6	1
3	12	1
4	14	4
5	28	5
	<u>60</u>	<u>11</u>

ADDRESSES

Colombo Office and Library

47 Alfred House Gardens
Colombo 3

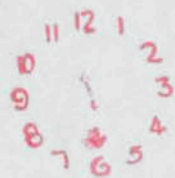
Telephone: 81171/2; 587078/9;
580301
Telex 21766 BRICON CE

Kandy Library

170 DS Senanayake Mawatha
Kandy

Telephone: 08-3140

2 3 AUG 1984





file 84

10 DOWNING STREET

From the Private Secretary

23 August, 1984

In Mr. Butler's absence from this office on holiday, I am writing to thank you for your letter of 22 August, with which you enclosed copies of briefing supplied to the Foreign and Commonwealth Office for the Prime Minister's forthcoming visit to the Far East. I am sure it will be most useful.

TIMOTHY FLESHER

Mrs. Cathy Rollinson